

Manildra Group Safety Form - Portable Electrical Equipment Permit



This permit is mandatory for all Portable Electrical Equipment and Extension Lead use.

Description of Equipment:	Location:
	Department/Company:
	ATW number (if applicable):

Can the task be done with battery powered equipment?	Yes <input type="checkbox"/> No <input type="checkbox"/>	IF YES STOP AND USE BATTERY POWERED EQUIPMENT	
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Section 1 – Stop, Think and Check		Action or Comment
Does all electrical equipment have a tag that is in date?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Does all electrical equipment have properly fitted safety guards in place?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is all electrical equipment in good condition?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Will a Residual Current Device (RCD) Box be used?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
If so has the RCD Box been tested?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

Note: Office Style Power Boards are Forbidden in Manufacturing Environments

Section 2 – Extension Leads	Note: -Extension Leads are to be no longer than 30 metres long -Only one lead per connection allowed
If an extension lead is required: What is the method of correct routing? (plastic hooks/stands/cable protectors)	
How is traffic managed? (cable protectors/alternate routes)	

Section 3 – Personal Protective Equipment (PPE)
What PPE is required for the task?

Section 4 – Person in Charge		
I have implemented the above controls.		
Name:	Date:	Signature: _____

Section 5 – Authorised -Work Owner		
I have reviewed this permit and agree the controls in this permit and the JSEA are acceptable		
Name:	Date:	Signature: _____
Permit Duration:		